



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. COLLEGE SARONA (SALHEBHATA)
• Name of the Head of the institution	RADHIK KUMAR DHRUW
• Designation	PRINCIPAL (INCHARGE) / ASSISTANT PROFESSOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7354483328
• Mobile No:	7354483328
• Registered e-mail	govtcollegesarona2013@gmail.com
• Alternate e-mail	radhikdmt@gmail.com
• Address	GOVERNMENT COLLEGE SARONA (SALHEBHATA). TEHSIL- NARHARPUR
• City/Town	KANKER
• State/UT	CHHATTISGARH
• Pin Code	494335
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	SHAHEED MAHENDRA KARMA VISHWAVIDAYALAYA. JAGDALPUR				
• Name of the IQAC Coordinator	MS. RENU KANGE				
• Phone No.					
• Alternate phone No.					
• Mobile	9754456474				
• IQAC e-mail address	govtcollegesarona2013@gmail.com				
• Alternate e-mail address	renukange@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gcsarona.in/Content/1_43_Sarona%20SSR%2025.02.22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcsarona.in/Content/62_90_WhatsApp%20Image%202023-12-07%20at%204.04.55%20PM.jpeg				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.22	2021-22	26/10/2022	25/10/2027
6.Date of Establishment of IQAC			25/07/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1.Modification of vision-mission of the college according to local needs, recent trends and spirit of NEP2020. 2.Inculcation of ICT skills in staff and students via various programmes. 3.Steps taken towards teacher ability enhancement through training organised by government organisation. 4. Development of student adoption system by teachers to bring special focus on slow learner and needy children.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Appointed Guest Lecturer against vacant post .	Timely completion of syllabus with quality education.	
ensuring teacher training for academic session 2022-23.	FIP/ Refresher course completed by 06 faculty of different domains.	
Contact classes, Tutorials and special classes conducted according to the need of learners.	better results achieved by the institution.	
promotion of ICT enabled classes.	develop better understanding towards their fields.	

13. Whether the AQAR was placed before statutory body?	No				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2021-22</td> <td>28/12/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2021-22	28/12/2022
Year	Date of Submission				
2021-22	28/12/2022				
15. Multidisciplinary / interdisciplinary					
<p>Our institution is affiliated with Shaheed Mahendra Karma University and currently functioning under norms issued by our university. As our university has not initiated any circular regarding multidisciplinary/interdisciplinary education we are also confined to a particular area. however, our institute has three programs bachelor of Arts, Bachelor of Science, and Bachelor of Commerce, and our curriculum has many interdisciplinary topics like sustainable development goals in geography, botany, and zoology, gender sensitization in foundation courses, and sociology, fundamentals of marginal consumer consumptions in economics and commerce, etc which reflects our preparedness for interdisciplinary education. e can operate multidisciplinary/interdisciplinary education at our institution if our university initiates a functional operation.</p>					
16. Academic bank of credits (ABC):					
<p>Our affiliating university has not initiated an academic bank of credits system yet. so we are also confined to the implementation of the academic bank of credits at our institute. provision of an ABC system including multiple entries and exits during a chosen program will benefit our students as our institute is located in a tribal-rural area and due to many reasons students are not able to study in a continuous mode. academic bank of credits is worth once implemented in our institution once initiated by our university.</p>					
17. Skill development:					
<p>Our institute dedicatedly works for skill development among students. today knowledge is complete without skills Our institute plans educational tours, and field visits to various socio-economic</p>					

sectors like panchayats, local markets, self-help centers, and micro industries to enhance students' skills development. many skills like leadership, time management, and communication are part of the teaching process by our faculties. skills required for jobs and entrepreneurship like teamwork, work ethics, and ICT skills are equipped through various seminars, sessions, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institute prefers a bilingual mode of teaching. All faculties use both Hindi and English, to communicate with students. Our curriculum has many topics which engulf the core of Indian culture, literature, and knowledge. important days like yoga day, Hindi Divas, World Indigenous People Day, and eminent leaders' birthdays are celebrated to make aware students of Indian history and culture. tribal customs and culture are also incubated among students by discussion on such topics. cultural programs organized for students exclusively include Indian and tribal cultures.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education is the prime output of an education system. Our institute focuses on and analyses outcome-based education by calculating students' progression to higher studies, research, and development. entrepreneurship and employability is also a parameter to observe outcome-based education. many of our students annually take part in higher education. seminars, webinars, and career counseling sessions are organized to enrich students with outcome-based education.

20.Distance education/online education:

Our institution after the COVID pandemic includes Google Meet, webex, zoom, and PowerPoint to improve students' learning experiences. Webinars, video lectures, and knowledge of e-platforms like SWAYAM, MOOCS, NPTEL, etc are organized to provide e-learning platforms to students. However, our institute is shorthand in providing vocational courses through distance education but flourishes once provided with the required resources.

Extended Profile

1.Programme

1.1

96

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **519**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **495**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **142**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **10**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **12**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	96
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	519
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	495
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	142
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	10
File Description	Documents
Data Template	View File

3.2	12
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	28.20
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Saheed Mahendra Karma University, Jagdalpur. We follow the curriculum designed by the university. At the beginning , the college prepare academic calendar followed by university academic calendar and department of higher education C.G., which include curriculum, co-curriculum and extra-curriculum activities for the implementation and delivery of curriculum.Detailed Time Table prepared anddisplay in the notice board as well as uploaded in officially college website.

A teaching plan is prepared by the faculty for delivery lectures, tutorials and practical works for each month. In starting of session the principal addresses the newly admitted students this PIL (Principal Interaction with Learners) program orients the students about facilities, discipline as well as information about the different committee i.e anti-ragging, women cell, grievance readdressed etc. and incharge .

For the overall development of the students our institute organizes activities like NSS Camp, cultural program, speech, field work, conservation program etc and different competition.

Internal and external assessment is conducted for better analysis and performance of the students. Internal examination is conducted twice , unit test are also conducted, and assignment, field work etc are given by the faculty. External examination conducted by the University at the end of session.

The Principal and IQAC cell jointly Evaluate the quality and facilities of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcsarona.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar of the institution is prepared in accordance with academic calendar of the university which include internal test, external test of the university, institutional level activities, commencement of classes, assignment based seminar, practical etc.

Govt. college sarona follow the rules and regulation of the government and academic calendar issued by the university strictly and plans all the activities including the conduct of Continuous Internal Evaluation (CIE). The academic activities, CIE, and all co-curriculum extra-curriculum activities are conducted in adherence to the calendar of events except unforeseen circumstance.

The progress of students monitored regular by adopting the strategy of CIE, assignment, project works, field works, unit test, internal examination conducted twice in session and external examination conducted by university at the end of session.

The examination committee is responsible for the implementation of

internal assessment process (unit test, internal test etc.). The examination committee maintained the record of the students and inform university as per require.

The principal frequently reviews the process and provide suitable suggestion for the better performance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gcsarona.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross cutting issue relevant to professional ethics, gender human value, sustainability and

environment in to the curriculum. Various activities are organized throughout the year as part of the curriculum that enhances the overall development of the students.

Some part of syllabus like political science, sociology, Fc-Hindi, Fc-English etc. which include the woman empowerment, gender, equity, sanitization, Environment Related issues and their protection et

Gender: various programs are conducted to promote women and girls student such as lectures on women day, debate, hair styling, Mehendi and other competitions. Through girls common room different problem solving and talking session are organized. This session is very useful for developing courage, confidence and support for the girl's student.

Environment and Sustainability: Environment awareness programs, plantation, seminar, field visit are organized. Environment day, Pollution Control Day etc are annually celebrated . In UG first year compulsory paper "Environment Studies" in which students are learn about environment awareness and conservation. National seminar conducted on Environment Day-Only One Earth". The NSS unit of our college also conducts plantation, cleanliness and awareness programs.

Human Value and Professional Ethics: In the Syllabus several chapter on human value and professional ethics through this students will able to understand importance of ethics and human value in various aspect of life. Institute celebrates National and International Days such as Women Day, Republic Day, Gandhi Jayanti, Teachers Day, Etc. these Important days develop moral, ethical and social value among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

85

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcsarona.in/newsData/Latest%20News_47.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

780

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

512

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution assesses the learning levels of advanced and slow learners from the percentage scored by them in subsequent examinations. At the start of every session on the above criteria, students are categorized between advanced and slow learners.

Programs for advanced learners:-

Special classes concerning information about higher studies, career opportunities, research, and development, etc are organized. Advanced learners are discussed with skills like effective writing, and presentation for writing answer sheets which will help them to score more marks. Advanced and simplified books, e-notes, and video lectures are provided by subject teachers to increase further enhancement in scores. Advanced learners are given guidance for competitive exams like NET, SET, PSC, VYAPAM, etc.

Programmes for slow learners:-

Individual attention is given to slow learners. Subject teachers provide handwritten notes, library books, and previous year's question papers to slow learners to help learners with examinations. Slow learners are motivated by increasing their participation in classroom activities. Peer teaching by advanced learners is also practiced to motivate slow learners.

Annual incentives and recognition are given to students who excel in university examinations.

File Description	Documents
Link for additional Information	https://www.youtube.com/@LalitKThakur247
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
519	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution practices various student-centric methods to enhance the learning experiences of students. Experiential learning is practiced by making students learn the curriculum not only with theoretical limitations but with practicals, models, and examples. Teachers include site visits, educational tours, projects, assignments, etc from time to time in the teaching-learning process to give students hands-on experience.

Participative learning methods include group discussions, peer teaching, group projects, and assignments that are organized for students to give them collaborative learning experiences. various competitions like speeches, debates, and class seminars are also arranged to enhance confidence levels and oratory skills among students.

Problem-solving methods like models, diagrams, and flow charts are prepared by students with the help of subject teachers to get the crux of the curriculum. Remembering and recalling techniques are taught by doing writing practices, quizzes, group discussions, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gcsarona.in/events_details.aspx?eid=37

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institute after covid times has included ICT tools as an important part of the teaching process. Teachers use ICT tools like Google Meet, zoom, and Webex to provide extra information related to the curriculum. All faculties use a blended mode of teaching. Our institution has an ICT lab with 15 active computers for faculties and students. ICT-based extra classes are given to students to develop 21st-century digital skills. ICT tools like PowerPoint, Word, Excel, Gmail, etc are taught with usage and operation.

2 LED projectors have also been installed to give digital learning platforms like SWAYAM, MOOCS, NPTEL, etc. Teachers provide curriculum-related e-contents, e-notes, and video lectures to students from time to time.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gcsarona.in/events_details.aspx?eid=38

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

36

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution conducts all internal assessments under university guidelines. 4 unit tests, 2 internal examinations, and a model examination are organized annually to assess students. Before all examinations, the Principal calls a meeting for the smooth execution of the examination. Principal-held meetings include minutes like timetable preparation, availability of answer sheets, question papers privacy, etc. All students are acknowledged before each examination about dates and timetable.

The timetable is displayed on official websites, notice boards, and WhatsApp groups for students. Teachers timely instruct students to appear in all internal assessments and in case of absentees with indispensable reasons further reexamination is conducted. Answer Sheets are checked within a time limit of 10 days and distributed back to students. Subject teachers discuss students' performance and give them suggestions for improvement.

On an individual level, each faculty conducts class tests, unit tests, surprise tests, etc for students. Continuous monitoring of students' performance in internal examinations is observed. effectual initiatives like providing previous year question papers, question banks, and extra classes for poor performers are taken for improvement in performance.

File Description	Documents
Any additional information	View File
Link for additional information	http://gcsarona.in/Archive.aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institution is transparent, time-bound, and efficient in its mechanism to deal with internal examination-related grievances. An internal examination committee is established before the beginning of the session under the supervision of the Principal. Any grievances related to internal examination if found are handled and resolved with utmost priority. Grievances like shortage of answer sheets, timetable preparation, the privacy of question papers, and valuation of answer sheets are managed by the Internal Examination Committee. Any grievances by students are also handled with utmost priority. Students can raise their complaints in three ways. Firstly to the examination committee, secondly to the Principal and third to the complaint box.

Students can raise their grievances verbally or in written form. All grievances are resolved within 3 working days. Grievances rise in annual examinations like syllabus, repeated questions, wrong question numbers, and incorrect split of marks are addressed to the center Superintendent and resolved under University instructions and immediately replicated to students under a limited time frame.

File Description	Documents
Any additional information	View File
Link for additional information	http://gcsarona.in/index.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes and Course Outcomes are prepared by faculty members under Programme Outcomes and Course Outcomes issued by the University. All Programme Outcomes and Course Outcomes are uploaded on the official website. At the beginning of the session Principal communicates Programme Outcomes and Course Outcomes with students to make them aware of outcomes they will acquire after successful completion of a course or a programme. From time to time all faculties discuss outcomes with students in the class. Students are updated with the knowledge, skills, and competence they will gain during their desired programme.

Programme Outcomes of B.Sc has been discussed:-

After successful completion of the Bachelor of Science Programme,

a student will acquire insights into scientific knowledge laboratory techniques and instrument handling. A holistic comprehension of plant and human physiology, genetics, classification, biotechnology, stereochemistry, thermodynamics, industrial chemistry etc. will be acquired by students. Above gained knowledge will stock students with the skills and competence required for various professional skills and career advancement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.gcsarona.in/newsData/Both_56.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute evaluates the attainment of Programme Outcomes and Course Outcomes under a calculated framework. Course Outcomes are evaluated by students' overall performance during the session. Performance in internal examination, participation in co-curricular and extracurricular activities, personality upliftment etc are various parameters under which students are analyzed for fertile Course Outcomes.

Programme Outcomes are evaluated by recruitment, moral and social upliftment, and awareness toward themselves and society are some parameters under which Programme Outcomes are calculated. Students' upgradation in higher studies, research, and competitive examination are also analyzed by successful Programme Outcomes. Faculty members organize Seminars, Webinars, Class Tests, and Home Assignments for the students time tables to evaluate students' successful learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcsarona.in/College.aspx?PageName=STUDENTS%20PROGRESSION#

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://resulthour.com/cg/bastar-university/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.gcsarona.in/newsData/Important%20Notice_50.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organizes different extension activities to promote institute neighborhood community, sensitize the learners to social issues for the holistic development. The institute runs effectively National Service Scheme (NSS) through NSS Unit. The institute undertakes various extension activities in the neighborhood community like Environmental Awareness program, Plantation, Voters Awareness program (SVEEP), Cleanliness etc.

NSS Unit of our institute organizes a seven day Residential Camp in village. Several activities were carried out by NSS volunteers to addressing social issues which include cleanliness, Plantation, Shramdan, Women Empowerment, Group Discussion with villages in different social and educational themes, Health Awareness etc. It helps to develop qualities of leadership, Discipline, Character Building and Idea of Self Service.

Through VIKALP- Self Help Group Sarona, Kanker. Our students learned LED Bulb Making process, Acchar Making and Mahuwa Laddu Preparation.

Mahuwa Laddu Preparation by students: Bastar is a land of tribal. Mahuwa is healthy food of bastar. Some students of our institute Participate the training programme of mahuwa laddu preparation organized by VIKALP- Self Help Group of Madhya Pradesh Sabha Jan Vigyan Kendra.

Value Addition of Nutri-Gardern Establishment by students : our students are participating the training program on Technology Park by Jan Vigyan Kendra mudpar sarona. By this training our students spread the area and increase the species of vegetable in their own household.

NADAP Tank: It is the best example of waste management and concept of 3R (Reduce, Recycle and Reuse) in our Campus.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx#
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

35

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1898

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure physical facilities for teaching-learning activities. There are total 10 room's for classes. 5 well equipment lab's out of which 1 lab is linked for computer education with internet facility. The college is fully wi-fi enabled campus for staff and student's. The college has one seminar hall with projector. There are two indoor stadium for badminton court and table tennis. There is a well established office with ICT facilities. It has green and eco-friendly campus. The institute has a library with more than 8500book's with reading room. Separate common room & wash room's for girl's and separate wash room's for students & staff member. Help desk, first aid facility, clean drinking water facility, suggestion box/ complaint

box are available in our institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. Out side of the college campus we have fields for various outdoor games viz. Kabaddi, Javelin throw, disc throw, shot put, cricket, badminton, kho-kho and athletics. In indoor games we have facilities for chess, carom, and badminton. Students participate and win medals at the district and divisional levels. College administration also encourage the students by giving them prize at the Annual function.

For cultural activities an open stage is available in the college campus. Various cultural activities are held here for the overall improvement of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/events_details.aspx?eid=14
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14.49

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a central library. In the library we have more than 8500 reference and text books. Daily Newspapers and Magazines are available for the students. There is a reading room in the Library. Besides the library there are two study points for newspaper reading, Where students can read the newspaper seperatly. The reading room is well furnished to accommodate students at a time and provides conducive environment for study. Visitor's book is maintained for students and staff also. New arrivals of books, periodicals and magazines are displayed on separate stands and racks. Each student gets Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. Visitors are also required to sign noting the time of entry and exit. Books issued student to

manually and issued books maintained in a register.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gcsarona.in/College.aspx?PageName=Library&topicid=74

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

47

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT lab is well-equipped with branded PC's adequately supported by 70 Mbps Wi-Fi facility to support students and faculties in their queries and to carry out their academic and other work. The entire campus of our institute is connected with Wi-Fi facility. The institute has total 25 computers and 04 Laptop and 03 LCD projectors and 09 printers. There is a separate ICT room for IT Department. IT department extends the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Department corridors and at the Green lawn area.

There are 12 computers in IT lab for students where they can learn about information technology. Office staff also used IT based tool for their work such as regular bills, communication with department. There are separate IT tools provided the all department in the college. Our institute has 3 CCTV cameras which ensures the safety and security of the campus. The important informations provided the students by the website of our institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/events_details.aspx?eid=38

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.99

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has developed a maintenance a system for its physical and academic infrastructure.

Laboratory- There are four laboratories in the institute such as Zoology, Botany, Chemistry and Geography. Laboratories are well maintained by the staff. In the ending of every financial year all equiped verified and monitered by the committee. There is a ICT lab

also in the institute which is well maintained.

Maintenance of Library Facilities: The books are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources.

Classrooms and Conference Room are provided with enough seating capacity. Cleanliness of class rooms, laboratories and Conference hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Maintenance of other support systems: Regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done. Sanitizing of washrooms is done on regular basis. Greenery is maintained. Clean and hygienic drinking water is available in the Institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

388

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gcsarona.in/photo_gallery.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

85

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

85

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution focus on holistic development of students and for this, involvement and collaboration of students in various sectors is practiced.

1. IQAC - Alumni or students of current session becomes the part of IQAC composition in the beginning of session.

2. Student union -The active student union is formed every year after the notification of the Govt. of Chhattisgarh.

2. Students in Academic Bodies- Students nominated in different council such as ST/SC/OBC cell, botanical council, commerce council every year in the beginning of the session. In the Council students have representation such chairperson, treasurer, secretary etc., where students acts as leader as well as executors.

3. Field visit - Every year according to demand of curriculum for fulfillment of degree field visit is organized by department and stream wise students participate in it.

4. Girls common room activities:-Under the guidance of Incharge of Girls common room every year students organize activities such as culinary activity, hair decoration, rangoli etc. which is worth mentioning that it the program for girls by the girls only.

5. NSS - Annually NSS camp and under the banner of NSS cleanliness, plantation, and awareness programs are also organized by NSS

students.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is Registered Alumni Association working in the college. Alumni association has various position holder selected by democratic process. Association mainly functions on agenda for betterment of students in the institution. An official order is issued prior to every meeting keeping in mind for the presence and convinence of members. Association also organizes program in the campus for students and also helps in establishment of better relationship between administration and students. Suggestion was taken into consideration by institution and responses were given accordingly.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=ALUMNI%20REGISRATION%20DOC#
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In line with vision and mission , our college contribute to develop skills, value based teaching and learning, equip innovative skills, explore creativity, gender sensitization with quality education for tribal, Rural and socially backwards youth to empower them to face new challenge of life.

The principal and IQAC, review action plans of college to ensure that for formulation of various techniques related Teaching (Experimental learning, ICT based learning etc.), Skill Development Programs for employment (mahuwa laddu making, work with self help group, LED bulb making, Agro farming etc.), Gender Sensitization programs (lectures, field study etc.). For the holistic development of the students field visit, field based project, field survey etc. are include in our assessment process.

Due to this methodology our students are working for governmental organization (Education department, Postal Department, Arm Force etc.), Non-government organization (self help group). Many students have their own business and entrepreneurship.

Our college is imparting quality education through value based teaching and learning by integrating traditional and innovative practices.

The appraisal mechanism helps to strengthen leadership and students to become a good citizen and self employable.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=IQAC%20Downloads
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal has his administrative autonomy to take decision for welfare of students and upliftment of faculties. Since establishment of college the structure of the institution has remained participative and decentralized. By forming different committees principal decentralized the power. Through different committees the effective leadership is visible in institute. Teaching, Non-teaching staff and students collectively take decision for the overall development of college as well as students.

Various committees are formed for the effective running of academic and administrative activities.

Committees for Decentralization and Participative Management:

1. IQAC
2. Anti Ragging Committee
3. Eco Club Committee (Green Audit)
4. Internal Audit Committee
5. Advisory Committee
6. Internal Examination Committee
7. Internal Grievance Committee
8. Library Committee
9. Building Committee
10. Discipline Committee
11. Cleanliness Committee
12. ST/SC Cell
13. OBC Cell
14. NSS (National Service Scheme)
15. Women Sexual Harassment Committee
16. Janbhagidari Committee
17. Staff Council

18. Purchase Committee
19. Student Union
20. Sports Committee
21. Admission Committee
22. Time Table Committee
23. Cultural Committee
24. U.G.C.
25. RUSA

Associations are:

1. Alumni Association
2. Commerce Association
3. Botany Association
4. Parents-Teacher Association

There has not been a single case of agitation by staff or the students against principal and committees.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=Committees
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To maintain continuously good academic performance, effective teaching learning process, to gain innovative skills, women empowerment, integrating traditional and innovative practices. Our institute implements effectively strategic plans:

The main Strategic plan of the institute:

1. To applied latest methods in teaching learning like ICT based.
2. Experimental learning with study tours, Industry visit and field report based on field survey.
3. Conduct awareness and educational seminar, webinar, lectures etc.
4. Make college campus green and eco-friendly.
5. Inculcate responsibility among students by conducting

community outreach activities.

6. Increase number of students.
7. Separate departmental laboratory in practical subjects with all facilities of equipment.
8. Increase the number of classroom and other Infrastructure.
9. Increase the equipment of the laboratories.

To develop comprehensive system of students mentoring and support:

1. Provide mentor and mentee for each class.
2. Identify the slow and fast learners.
3. Provide extra class for slow learners.
4. Continuous tracking of attendance of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Govt. College Sarona (salhebhata) is administered by Commissioner of Higher Education, Chhattisgarh. We strictly follow all the Rule and regulation of the C.G. Government. Academic Regulation formulated by the university. In our college there are 3 Faculties (Arts, Science and Commerce) under 08 departments. Principal is administrative Head of the college.

There are various committees to proper functioning of the institute.

The Role and responsibility of the committees are:

Committees

Role and Responsibilities

Janbhagidari Samiti

(Governing Body)

To generate the resources for college and implement the instructions of Department of Higher Education

Principal

Both academic and administrative head.

IQAC

Governing head for quality assurance and assessment.

Staff Council

Handling inner affairs related to staff and students.

Internal grievance redressal committee

Deal with complains, misconducts, resentments within the institute in ethical and satisfactory manner.

Discipline Committee

Maintaining and monitoring discipline around the campus.

Anti Ragging Committee

It is committee for students to provide them a healthy and discipline campus

Women Harassment Cell

This cell work for girl student and female staff.

SC/ST and OBC Welfare Cell

For healthy educational environment.

Scholarship Committee

It helps students to provide financial support for education.

There are another committees is responsible for proper functioning of the institute.

File Description	Documents
Paste link for additional information	http://gcsarona.in/index.aspx
Link to Organogram of the Institution webpage	http://gcsarona.in/College.aspx?PageName=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Government College Sarona (salhebhata) has effective welfare measures in the place for its teaching and non-teaching staff. As a government institute various employee welfare scheme implemented by the government of Chhattisgarh state.

Employee Health Scheme (EHS): If is a comprehensive health coverage scheme provided to Chhattisgarh state employee. Under the scheme employee and their families are provided with free medical treatment in post, authorities hospitals

Medical Reimbursement scheme: Medical Expenditure incurred by an

employee covered under the scheme is reimbursed by the government based on the bills submitted the Principal forwards the bills to the district level authorities duly enclosing the requisite document as per the procedure with request to reimburse the bills as per norms.

Leave: Special casual leave, child care leaves and maternity and paternity leave provided to women and men employees as per the government rules. Principal is the sanctioning authority of the leave.

Pension: Employees appointed before September 2004 is covered under defined pension scheme and these appointed after that are covered under contributory pension scheme.

File Description	Documents
Paste link for additional information	https://finance.cg.gov.in/vitt_nirdesh/year_wise/pdf_2004/41.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for Teaching and non teaching staff:

At the end of Academic year all the Regular Faculty members and staff submit their Confidential Report Performa to the principal. After that principal evaluation the performance of the entire staff member's and given grading according to their work performance these evaluated Confidential Reports sent to the director of higher education for further evaluation.

The teacher's performance is assessed for:

1. Teachers learning and Evaluation Related activities.
2. Professional Development, co-curricular and Extension Activities.
3. Research and academic contribution.

Evaluation by student: The College collects feedback and Students satisfaction survey (SSS) form. Students on teachers performance at the end of every Academic year for further improvement and implementation.

Students Suggestion Box: is another mechanism to collect information about satisfaction students get from service provided by college staff.

After evaluation of the performance teaching and non-teaching staff. The principal taking action for improvement.

File Description	Documents
Paste link for additional information	http://gcsarona.in/students_feedback_form_about_Teachers.aspx
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Govt. College Sarona (salhebhata) regularly Conduct internal and external financial audits. Our college is a Government institute is bound to function according to establishment rules, regulations and procedures of state government. Internal audit is Conduct by

internal audit committee and External audit is Conduct by Commissioner of Higher Education Chhattisgarh. it has a framed accounting and auditing system. The account maintained by the account department.

The internal audits committee Monitor the expenses and check the cash book, cheque issue Register, DFC (daily fees collection), voucher and bills.

The students tuition fees account, university fees account, janbhagidari account are audited as per government rule and regulation by a chartered accountant.

File Description	Documents
Paste link for additional information	http://gcsarona.in/index.aspx#
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

our college is a government institution and there is a pre-defined purchase and procurement rule and regulation made by state government institution is bound to follow the purchasing guidelines given by higher education department of Chhattisgarh. The principal has all the drawing and Suppressing power.

1. Excellence grant Amalgamated fund: Fees collected from students

as the amalgamated fund is utilized in various student[1]centric activities like Sports activities, an annual gathering, magazines and periodicals in library, security measures in college, etc.

2. Departmental associations: Some Department of the college forms departmental associations to organize various academic, cultural, social and other activities. College gives financial support to departments for smooth conduction of programs and students also contribute to some extent.

3. Salary component: The government pays the salary of the faculties. Govt. of Chhattisgarh also gives an order every year to appoint the teachers against vacant posts at the beginning of the session on fixed wages. Sufficient funds are budgeted for effective teaching-learning practices such as organizing seminars for the faculty, departmental seminars guest lectures and training programs. The College caters to the reserved category and financially weaker sections of students in terms of scholarships, which is given by Govt. of Chhattisgarh. College spent part of student fees for providing good campus and basic amenities such as Drinking water, Garden, health check-up, etc

4. Social responsibility: University gives a grant to one unit of NSS operating in the college. It is utilized for various social activities especially in adopted villages during seven days camp.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=Rules%20and%20Regulations&topicid=71
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

we have an internal quality assurance cell (IQAC) which was established on 25/07/2016. IQAC is one of the major policy-making and implementing units in our college. It strives hard to upgrade the college infrastructure and all support facilities to meet the standard of higher education. it assesses and suggests the parameter of quality education. the primary task of the IQAC is to improve the overall performance of the institute

The Main Work of the IQAC:

- To increase and maintain the quality of education.
- Implementation of green practices on campus to maintain an eco-friendly college campus.
- IQAC always encouraged utilizing ICT tools in the teaching-learning process.
- To ensure stakeholders connected with education education namely parents, teachers, staff, and employers. Society in general of its quality and probity.
- To ensure continuous improvement in the entire operations of the institution.
- To develop the quality system for conscious, consistent, and programmed of the institution.
- Review the progress of the syllabi and plan additional classes if needed.
- Arranging extension lectures or quality assurance processes.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal quality assurance cell (IQAC) established on date 25 July 2016 in the college. Since then its focus on improvement of quality is being done by various methods.

For this the institution reviewed its teaching learning process, structures and methodologies of operation and learning outcome at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The institution level mechanism includes:

Systematized student feedback and SSS collection:- The college has different committees for quality assurance like advisory committee, library committee, discipline committee, Internal examination committee etc. These committees work on the improvement of the academic atmosphere and the administration of the college IQAC of the institution has the right to review the

performances of different committees. During the last five years, Govt. College Sarona (Salhebhata) has made consistent progress in all the following aspects-

?Faculty strength has increased.

?College applied latest methods for teaching learning i.e. projector, ICT Tools etc.

?Students are learning by experiential methods like study tours, industry visits and research based projects.

?Increased number of college level programs like seminar, webinar etc.

?Making the college complete eco-friendly campus.

?Inculcate responsibility among students by conducting community outreach activities.

?We have initiated to establish a separate departmental laboratory with all facilities of equipment.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gcsarona.in/College.aspx?PageName=IQAC%20Downloads&topicid=52
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

our institution is located in rural and tribal backward areas and most of our enrolled students are female. Our institution is privileged to ensure our female students' education and safety. Our institute has 24-hour CCTV surveillance which bids for female safety. A separate girls' common room has been made for girls' students where they can sit, rest, and have leisure time. The girls' washroom has been installed with a sanitary napkin vending machine and incinerator for providing medical assistance. Cleanliness and hygiene of the girls' common room and washroom are maintained and checked timely. One of the female faculty has been given charge monitoring of the girl's common room.

At the beginning of the session, female faculties took an induction program for girls students to aware them of their rights and safety. During the session, various meetings, functions, and discussion sessions are held in the girls' common room. staff from women and child development, self-help groups are invited for students to update girl students about current issues and solutions related to them. There is a separate female cell including a female harassment cell, female grievance, and counseling cell in the college for not only female students but also concerns teaching and non-teaching staff.

File Description	Documents
Annual gender sensitization action plan	http://gcsarona.in/College.aspx?PageName=Other%20Downloads
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcsarona.in/College.aspx?PageName=Infrastructure&topicid=75

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has its own waste management system. All solid waste like used papers used drawing sheets, and unpacked cartoons is collected by a sweeper and disposed of in a dumping yard allocated by the locality. Dustbins are kept in all classrooms and office rooms including corridors for bits of paper, snacks rapers etc. All green waste dry and wet is collected and dumped in the NADEP Tank located in the botanical garden built by BSc students under the botany council. The litter is recycled and made into manure and used on college premises. Various disposal committees like furniture disposal, library outdated or out-of-syllabus books, recyclable items, etc are built for the disposal of unused or damaged waste items. All committees follow the government procedures for disposal of any waste like collection and inspection of disposable items, open advertisement for sold, and submission of the sold amount in the government account, etc.

Water coming from washrooms and labs is properly plumbed out by

PVC pipes and a drainage system. The institute has installed a rainwater harvesting system. However, no biomedical waste was created from the institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://gcsarona.in/College.aspx?PageName=Best%20Practice&topicid=76
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
 Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
 Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution's curriculum has a delineated part that comprises various topics on cultural, linguistic, communal socio-economic inclusive environment. Foundation courses in both Hindi language and English language are full of cultural and linguistic diversity. Our institution timely celebrates national, and regional important days like Yoga Day, and Hindi Divas, satbhavana divas etc to initiate an effort to aware students of their cultural diversity. Our students come mainly from socio-rural backward where intra and inter-relations with society have played a significant role for holistic development of the student. Institute efforts to provide a regionally influenced environment so that students should understand the relevance of issues like the conservation of the environment including local plants and local species, recognition of self-identity in between customs and traditions of their society, and their obliged duty towards society. Celebration of International Yoga Day, plantation week, and Environment Day has become a custom since its establishment. An idol of Goddess Saraswati is placed at the entrance of our institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute aims to develop socio-economic rurally backward students to an intelligent, mature, and responsible citizens of the country. Based on curriculum teaching-learning methods practiced by faculties are not limited to impart only literary knowledge but also to uplift students' morals, ethics, and intellect. Important days like Human Rights Day, Indian constitution day, and Harmony Day are celebrated with great enthusiasm to inspire students toward patriotic obligations.

Awareness towards oneself and society is embedded through various extra-curricular and co-curricular activities where the theme is more or less based on topics related to the constitution and country.

To live in harmony, fulfill the obliged duties of responsible citizens like protecting the environment, cleanliness, conservation, etc are the values our institution pledged to pass on to our students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates all national and international days with great enthusiasm and energy. Our institution celebrates all national and international days with great enthusiasm and energy. We commence the festivities with International Yoga Day on June 21st, followed by Independence Day on August 15th, Hindi Divas on September 14th, Gandhi Jayanti on October 2nd, Indian Constitution Day on November 26th, Human Rights Day on December 10th, Swami Vivekananda's Birth Anniversary on January 12th, Republic Day on January 26th, and Martyrs Day on January 30th. We commemorate all these days every year.

Our staff collaborates with students on these special occasions to organize rallies, oath ceremonies, lectures, speeches, and competitions. We conduct essay writing, debate, painting, poster and collage presentations, rangoli, and other competitions to acquaint students with the importance of national days. As part of our annual NSS Camp, we also play a crucial role in imparting nationalist and societal commitments among students.,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice:- Dhanwantri (Medico-Nutri Garden)

Objectives of the practice:-Our botanical garden Dhanwantri (Medico-Nutri Garden) is a gem of our best practices. The objective behind this is to be aware of local plant species around them with their medicinal values and nutritive value.

The Context:-Recognition of local species to utilize their medicinal and nutritive values.

The Practice:-Acknowledging students about the growing, consumption, and processing of species in the garden.

Evidence of the success-The establishment of the Medico-Nutri Garden has enhanced students' knowledge about the medicinal and nutritive value of local plants.

Problems Encountered and Resources:- Major problems encountered during the implementation of the Medico-Nutri garden are infertility of soil and water scarcity.

1. Title of the Practice - NADEP Tank

2. Objectives of the Practice - The main objective of the use of compost is to reduce the need for mineral fertilizer and reduce the harmful effects of chemicals.

3. The Context - NADEP composting is a natural process by which biomass wastes, soil wastes, and animal wastes are biologically degraded and decomposed into organic - compost.

4. The Practice - Waste management of the college is collected and dumped in the tank and manure collected is used on college premises.

5. Evidence of Success -NADEP tank is very much helpful in waste management. It also promotes minimal use of chemical fertilizers and the use of natural manure.

.6. Problems Encountered and Resources Required:- There is no permanent human resource for the collection of solid waste and watering facility.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The idol of the great philosopher and teacher Swami Vivekananda is called the Statue of Knowledge situated at the entrance of the institute. It is constructed by one of the Alumni in the year. It reflects the idea of the importance of knowledge and discipline in one's life. It is under the supervision of the commerce department. The institution organizes meetings, moral value sessions, and commemorative day celebrations in the small podium around the idol. The statue of knowledge replicates the ideals of Swami Vivekanand which plays a significant role in the upliftment of morals and values among students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Saheed Mahendra Karma University, Jagdalpur. We follow the curriculum designed by the university. At the beginning , the college prepare academic calendar followed by university academic calendar and department of higher education C.G., which include curriculum, co-curriculum and extra-curriculum activities for the implementation and delivery of curriculum. Detailed Time Table prepared and display in the notice board as well as uploaded in officially college website.

A teaching plan is prepared by the faculty for delivery lectures, tutorials and practical works for each month. In starting of session the principal addresses the newly admitted students this PIL (Principal Interaction with Learners) program orients the students about facilities, discipline as well as information about the different committee i.e anti-ragging, women cell, grievance readdressed etc. and incharge .

For the overall development of the students our institute organizes activities like NSS Camp, cultural program, speech, field work, conservation program etc and different competition.

Internal and external assessment is conducted for better analysis and performance of the students. Internal examination is conducted twice , unit test are also conducted, and assignment, field work etc are given by the faculty. External examination conducted by the University at the end of session.

The Principal and IQAC cell jointly Evaluate the quality and facilities of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcsarona.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar of the institution is prepared in accordance with academic calendar of the university which include internal test, external test of the university, institutional level activities, commencement of classes, assignment based seminar, practical etc.

Govt. college sarona follow the rules and regulation of the government and academic calendar issued by the university strictly and plans all the activities including the conduct of Continuous Internal Evaluation (CIE). The academic activities, CIE, and all co-curriculum extra-curriculum activities are conducted in adherence to the calendar of events except unforeseen circumstance.

The progress of students monitored regular by adopting the strategy of CIE, assignment, project works, field works, unit test, internal examination conducted twice in session and external examination conducted by university at the end of session.

The examination committee is responsible for the implementation of internal assessment process (unit test, internal test etc.). The examination committee maintained the record of the students and inform university as per require.

The principal frequently reviews the process and provide suitable suggestion for the better performance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gcsarona.in/College.aspx?PageName=College%20Academic%20Calendar

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="92 689 531 757">File Description</th> <th data-bbox="539 689 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 757 531 936">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="539 757 1394 936" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 936 531 1003">Any additional information</td> <td data-bbox="539 936 1394 1003" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>NIL</p>									
<table border="1"> <thead> <tr> <th data-bbox="92 1339 531 1406">File Description</th> <th data-bbox="539 1339 1394 1406">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1406 531 1473">Any additional information</td> <td data-bbox="539 1406 1394 1473" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1473 531 1574">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="539 1473 1394 1574" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1574 531 1686">Institutional data in prescribed format (Data Template)</td> <td data-bbox="539 1574 1394 1686" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>NIL</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross cutting issue relevant to professional ethics, gender human value, sustainability and environment in to the curriculum. Various activities are organized throughout the year as part of the curriculum that enhances the overall development of the students.

Some part of syllabus like political science, sociology, Fc-Hindi, Fc-English etc. which include the woman empowerment, gender, equity, sanitization, Environment Related issues and their protection et

Gender: various programs are conducted to promote women and girls student such as lectures on women day, debate, hair styling, Mehandi and other competitions. Through girls common room different problem solving and talking session are organized. This session is very useful for developing courage,

confidence and support for the girl's student.

Environment and Sustainability: Environment awareness programs, plantation, seminar, field visit are organized. Environment day, Pollution Control Day etc are annually celebrated . In UG first year compulsory paper "Environment Studies" in which students are learn about environment awareness and conservation. National seminar conducted on Environment Day- "Only One Earth". The NSS unit of our college also conducts plantation, cleanliness and awareness programs.

Human Value and Professional Ethics: In the Syllabus several chapter on human value and professional ethics through this students will able to understand importance of ethics and human value in various aspect of life. Institute celebrates National and International Days such as Women Day, Republic Day, Gandhi Jayanti, Teachers Day, Etc. these Important days develop moral, ethical and social value among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

85

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcsarona.in/newsData/Latest%20News_47.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

780

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

512

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution assesses the learning levels of advanced and slow learners from the percentage scored by them in subsequent examinations. At the start of every session on the above criteria, students are categorized between advanced and slow learners.

Programs for advanced learners:-

Special classes concerning information about higher studies, career opportunities, research, and development, etc are organized. Advanced learners are discussed with skills like effective writing, and presentation for writing answer sheets which will help them to score more marks. Advanced and simplified books, e-notes, and video lectures are provided by subject teachers to increase further enhancement in scores. Advanced learners are given guidance for competitive exams like NET, SET, PSC, VYAPAM, etc.

Programmes for slow learners:-

Individual attention is given to slow learners. Subject teachers provide handwritten notes, library books, and previous year's question papers to slow learners to help learners with examinations. Slow learners are motivated by increasing their participation in classroom activities. Peer teaching by advanced learners is also practiced to motivate slow learners.

Annual incentives and recognition are given to students who excel in university examinations.

File Description	Documents
Link for additional Information	https://www.youtube.com/@LalitKThakur247
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
519	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution practices various student-centric methods to enhance the learning experiences of students. Experiential learning is practiced by making students learn the curriculum not only with theoretical limitations but with practicals, models, and examples. Teachers include site visits, educational tours, projects, assignments, etc from time to time in the teaching-learning process to give students hands-on experience.

Participative learning methods include group discussions, peer teaching, group projects, and assignments that are organized for students to give them collaborative learning experiences. various competitions like speeches, debates, and class seminars are also arranged to enhance confidence levels and oratory skills among students.

Problem-solving methods like models, diagrams, and flow charts are prepared by students with the help of subject teachers to get the crux of the curriculum. Remembering and recalling techniques are taught by doing writing practices, quizzes, group discussions, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gcsarona.in/events_details.aspx?eid=37

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institute after covid times has included ICT tools as an important part of the teaching process. Teachers use ICT tools like Google Meet, zoom, and Webex to provide extra information related to the curriculum. All faculties use a blended mode of teaching. Our institution has an ICT lab with 15 active computers for faculties and students. ICT-based extra classes are given to students to develop 21st-century digital skills. ICT tools like PowerPoint, Word, Excel, Gmail, etc are taught with usage and operation.

2 LED projectors have also been installed to give digital learning platforms like SWAYAM, MOOCS, NPTEL, etc. Teachers provide curriculum-related e-contents, e-notes, and video lectures to students from time to time.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gcsarona.in/events_details.aspx?eid=38

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

36

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution conducts all internal assessments under university guidelines. 4 unit tests, 2 internal examinations, and a model examination are organized annually to assess students. Before all examinations, the Principal calls a meeting for the smooth execution of the examination. Principal-held meetings include minutes like timetable preparation, availability of answer sheets, question papers privacy, etc. All students are acknowledged before each examination about dates and timetable.

The timetable is displayed on official websites, notice boards, and WhatsApp groups for students. Teachers timely instruct students to appear in all internal assessments and in case of absentees with indispensable reasons further reexamination is conducted. Answer Sheets are checked within a time limit of 10 days and distributed back to students. Subject teachers discuss students' performance and give them suggestions for improvement.

On an individual level, each faculty conducts class tests, unit tests, surprise tests, etc for students. Continuous monitoring of students' performance in internal examinations is observed. effectual initiatives like providing previous year question papers, question banks, and extra classes for poor performers are taken for improvement in performance.

File Description	Documents
Any additional information	View File
Link for additional information	http://gcsarona.in/Archive.aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our institution is transparent, time-bound, and efficient in its mechanism to deal with internal examination-related grievances. An internal examination committee is established before the beginning of the session under the supervision of the Principal. Any grievances related to internal examination if found are handled and resolved with utmost priority. Grievances like shortage of answer sheets, timetable preparation, the privacy of question papers, and valuation of answer sheets are managed by the Internal Examination Committee. Any grievances by students are also handled with utmost priority. Students can raise their complaints in three ways. Firstly to the examination committee, secondly to the Principal and third to the complaint box.

Students can raise their grievances verbally or in written form. All grievances are resolved within 3 working days. Grievances rise in annual examinations like syllabus, repeated questions, wrong question numbers, and incorrect split of marks are addressed to the center Superintendent and resolved under University instructions and immediately replicated to students under a limited time frame.

File Description	Documents
Any additional information	View File
Link for additional information	http://gcsarona.in/index.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes and Course Outcomes are prepared by faculty members under Programme Outcomes and Course Outcomes issued by the University. All Programme Outcomes and Course Outcomes are uploaded on the official website. At the beginning of the session Principal communicates Programme Outcomes and Course Outcomes with students to make them aware of outcomes they will acquire after successful completion of a course or a programme. From time to time all faculties discuss outcomes with students in the class. Students are updated with the knowledge, skills, and competence they will gain during their desired programme.

Programme Outcomes of B.Sc has been discussed:-

After successful completion of the Bachelor of Science Programme, a student will acquire insights into scientific knowledge laboratory techniques and instrument handling. A holistic comprehension of plant and human physiology, genetics, classification, biotechnology, stereochemistry, thermodynamics, industrial chemistry etc. will be acquired by students. Above gained knowledge will stock students with the skills and competence required for various professional skills and career advancement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.gcsarona.in/newsData/Both_56.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute evaluates the attainment of Programme Outcomes and Course Outcomes under a calculated framework. Course Outcomes are evaluated by students' overall performance during the session. Performance in internal examination, participation in co-curricular and extracurricular activities, personality upliftment etc are various parameters under which students are analyzed for fertile Course Outcomes.

Programme Outcomes are evaluated by recruitment, moral and social upliftment, and awareness toward themselves and society are some parameters under which Programme Outcomes are calculated. Students' upgradation in higher studies, research, and competitive examination are also analyzed by successful Programme Outcomes. Faculty members organize Seminars, Webinars, Class Tests, and Home Assignments for the students time tables to evaluate students' successful learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcsarona.in/College.aspx?PageName=STUDENTS%20PROGRESSION#

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://resulthour.com/cg/bastar-university/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.gcsarona.in/newsData/Important%20Notice_50.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The institute organizes different extension activities to promote institute neighborhood community, sensitize the learners to social issues for the holistic development. The institute runs effectively National Service Scheme (NSS) through NSS Unit. The institute undertakes various extension activities in the neighborhood community like Environmental Awareness program, Plantation, Voters Awareness program (SVEEP), Cleanliness etc.</p> <p>NSS Unit of our institute organizes a seven day Residential Camp in village. Several activities were carried out by NSS</p>	

volunteers to addressing social issues which include cleanliness, Plantation, Shramdan, Women Empowerment, Group Discussion with villages in different social and educational themes, Health Awareness etc. It helps to develop qualities of leadership, Discipline, Character Building and Idea of Self Service.

Through VIKALP- Self Help Group Sarona, Kanker. Our students learned LED Bulb Making process, Acchar Making and Mahuwa Laddu Preparation.

Mahuwa Laddu Preparation by students: Bastar is a land of tribal. Mahuwa is healthy food of bastar. Some students of our institute Participate the training programme of mahuwa laddu preparation organized by VIKALP- Self Help Group of Madhya Pradesh Sabha Jan Vigyan Kendra.

Value Addition of Nutri-Gardern Establishment by students : our students are participating the training program on Technology Park by Jan Vigyan Kendra mudpar sarona. By this training our students spread the area and increase the species of vegetable in their own household.

NADAP Tank: It is the best example of waste management and concept of 3R (Reduce, Recycle and Reuse) in our Campus.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx#
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

35

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1898

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure physical facilities for teaching-learning activities. There are total 10 room's for classes. 5 well equipment lab's out of which 1 lab is linked for computer education withinternet facility. The college is fully wi-fi enabled campus for staff and student's. The college has one seminar hall with projector. There are two indoor

stadium for badminton court and table tennis. There is a well established office with ICT facilities. It has green and eco-friendly campus. The institute has a library with more than 8500book's with reading room. Separate common room & wash room's for girl's and separate wash room's for students & staff member. Help desk, first aid facility, clean drinking water facility, suggestion box/ complaint box are available in our institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. Out side of the college campus we have fields for various outdoor games viz. Kabaddi, Javelin throw, disc throw, shot put, cricket, badminton, kho-kho and athletics. In indoor games we have facilities for chess, carom, and badminton. Students participate and win medals at the district and divisional levels. College administration also encourage the students by giving them prize at the Annual function.

For cultural activities an open stage is available in the college campus. Various cultural activities are held here for the overall improvement of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/events_details.aspx?eid=14
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

14.49

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has a central library. In the library we have more than 8500 reference and text books. Daily Newspapers and Magazines are available for the students. There is a reading room in the Library. Besides the library there are two study points for newspaper reading, Where students can read the newspaper seperatly. The reading room is well furnished to accommodate students at a time and provides conducive environment for study. Visitor's book is maintained for

students and staff also. New arrivals of books, periodicals and magazines are displayed on separate stands and racks. Each student gets Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. Visitors are also required to sign noting the time of entry and exit. Books issued student to manually and issued books maintained in a register.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gcsarona.in/College.aspx?PageName=Library&topicid=74

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

47

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

IT lab is well-equipped with branded PC's adequately supported by 70 Mbps Wi-Fi facility to support students and faculties in their queries and to carry out their academic and other work. The entire campus of our institute is connected with Wi-Fi facility. The institute has total 25 computers and 04 Laptop and 03 LCD projectors and 09 printers. There is a separate ICT room for IT Department. IT department extends the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Department corridors and at the Green lawn area.

There are 12 computers in IT lab for students where they can learn about information technology. Office staff also used IT based tool for their work such as regular bills, communication with department. There are separate IT tools provided the all department in the college. Our institute has 3 CCTV cameras which ensures the safety and security of the campus. The important informations provided the students by the website of our institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/events_details.aspx?eid=38

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.99

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has developed a maintenance a system for its physical and academic infrastructure.

Laboratory- There are four laboratories in the institute such as Zoology, Botany, Chemistry and Geography. Laboratories are well maintained by the staff. In the ending of every financial year all equipped verified and monitored by the committee. There is a ICT lab also in the institute which is well maintained.

Maintenance of Library Facilities: The books are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources.

Classrooms and Conference Room are provided with enough seating capacity. Cleanliness of class rooms, laboratories and Conference hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Maintenance of other support systems: Regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done. Sanitizing of washrooms is done on regular basis. Greenery is maintained. Clean and hygienic drinking water is available in the Institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

388

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gcsarona.in/photo_gallery.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

85

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

85

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

02	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
19	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

01	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution focus on holistic development of students and for this, involvement and collaboration of students in various sectors is practiced.

1. IQAC - Alumni or students of current session becomes the part of IQAC composition in the beginning of session.
2. Student union -The active student union is formed every year after the notification of the Govt. of Chhattisgarh.
2. Students in Academic Bodies- Students nominated in different council such as ST/SC/OBC cell, botanical council, commerce council every year in the beginning of the session. In the Council students have representation such chairperson, treasurer, secretary etc., where students acts as leader as well as executors.
3. Field visit - Every year according to demand of curriculum for fulfillment of degree field visit is organized by department and stream wise students participate in it.
4. Girls common room activities:-Under the guidance of Incharge of Girls common room every year students organize activities such as culinary activity, hair decoration, rangoli etc. which is worth mentioning that it the program for girls by the girls only.
5. NSS - Annually NSS camp and under the banner of NSS

cleanliness, plantation, and awareness programs are also organized by NSS students.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is Registered Alumni Association working in the college. Alumni association has various position holder selected by democratic process. Association mainly functions on agenda for betterment of students in the institution. An official order is issued prior to every meeting keeping in mind for the presence and convinence of members. Association also organizes program in the campus for students and also helps in establishment of better relationship between administration and students. Suggestion was taken into consideration by institution and responses were given accordingly.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=ALUMNI%20REGISRATION%20DOC#
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In line with vision and mission , our college contribute to develop skills, value based teaching and learning, equip innovative skills, explore creativity, gender sensitization with quality education for tribal, Rural and socially backwards youth to empower them to face new challenge of life.

The principal and IQAC, review action plans of college to ensure that for formulation of various techniques related Teaching (Experimental learning, ICT based learning etc.), Skill Development Programs for employment (mahuwa laddu making, work with self help group, LED bulb making, Agro farming etc.), Gender Sensitization programs (lectures, field study etc.). For the holistic development of the students field visit, field based project, field survey etc. are include in our assessment process.

Due to this methodology our students are working for governmental organization (Education department, Postal Department, Arm Force etc.), Non-government organization (self help group). Many students have their own business and entrepreneurship.

Our college is imparting quality education through value based teaching and learning by integrating traditional and innovative

practices.

The appraisal mechanism helps to strengthen leadership and students to become a good citizen and self employable.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=IQAC%20Downloads
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal has his administrative autonomy to take decision for welfare of students and upliftment of faculties. Since establishment o college the structure of the institution has remained participative and decentralized. by forming different committees principal decentralized the power. Through different committees the effective leadership is visible in institute. Teaching, Non-teaching staff and students collectively take decision for the overall development of college as well as students.

Various committees are formed for the effective running of academic and administrative activities.

Committees for Decentralization and Participative Management:

1. IQAC
2. Anti Ragging Committee
3. Eco Club Committee (Green Audit)
4. Internal Audit Committee
5. Advisory Committee
6. Internal Examination Committee
7. Internal Grievance Committee
8. Library Committee
9. Building Committee
10. Discipline Committee
11. Cleanliness Committee
12. ST/SC Cell
13. OBC Cell
14. NSS (National Service Scheme)
15. Women Sexual Harassment Committee

16. Janbhagidari Committee
17. Staff Council
18. Purchase Committee
19. Student Union
20. Sports Committee
21. Admission Committee
22. Time Table Committee
23. Cultural Committee
24. U.G.C.
25. RUSA

Associations are:

1. Alumni Association
2. Commerce Association
3. Botany Association
4. Parents-Teacher Association

There has not been a single case of agitation by staff or the students against principal and committees.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=Committees
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To maintain continuously good academic performance, effective teaching learning process, to gain innovative skills, women empowerment, integrating traditional and innovative practices. Our institute implements effectively strategic plans:

The main Strategic plan of the institute:

1. To applied latest methods in teaching learning like ICT based.
2. Experimental learning with study tours, Industry visit and field report based on field survey.
3. Conduct awareness and educational seminar, webinar, lectures etc.

4. Make college campus green and eco-friendly.
5. Inculcate responsibility among students by conducting community outreach activities.
6. Increase number of students.
7. Separate departmental laboratory in practical subjects with all facilities of equipment.
8. Increase the number of classroom and other Infrastructure.
9. Increase the equipment of the laboratories.

To develop comprehensive system of students mentoring and support:

1. Provide mentor and mentee for each class.
2. Identify the slow and fast learners.
3. Provide extra class for slow learners.
4. Continuous tracking of attendance of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Govt. College Sarona (salhebhata) is administered by Commissioner of Higher Education, Chhattisgarh. We strictly follow all the Rule and regulation of the C.G. Government. Academic Regulation formulated by the university. In our college there are 3 Faculties (Arts, Science and Commerce) under 08 departments. Principal is administrative Head of the college.

There are various committees to proper functioning of the

institute.

The Role and responsibility of the committees are:

Committees

Role and Responsibilities

Janbhagidari Samiti

(Governing Body)

To generate the resources for college and implement the instructions of Department of Higher Education

Principal

Both academic and administrative head.

IQAC

Governing head for quality assurance and assessment.

Staff Council

Handling inner affairs related to staff and students.

Internal grievance redressal committee

Deal with complains, misconducts, resentments within the institute in ethical and satisfactory manner.

Discipline Committee

Maintaining and monitoring discipline around the campus.

Anti Ragging Committee

It is committee for students to provide them s healthy and discipline campus

Women Harassment Cell

This cell work for girl student and female staff.

SC/ST and OBC Welfare Cell

For healthy educational environment.

Scholarship Committee

It helps students to provide financial support for education.

There are another committees is responsible for proper functioning of the institute.

File Description	Documents
Paste link for additional information	http://gcsarona.in/index.aspx
Link to Organogram of the Institution webpage	http://gcsarona.in/College.aspx?PageName=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Government College Sarona (salhebhata) has effective welfare measures in the place for its teaching and non-teaching staff. As a government institute various employee welfare scheme implemented by the government of Chhattisgarh state.

Employee Health Scheme (EHS): If is a comprehensive health

coverage scheme provided to Chhattisgarh state employee. Under the scheme employee and their families are provided with free medical treatment in post, authorities hospitals

Medical Reimbursement scheme: Medical Expenditure incurred by an employee covered under the scheme is reimbursed by the government based on the bills submitted the Principal forwards the bills to the district level authorities duly enclosing the requisite document as per the procedure with request to reimburse the bills as per norms.

Leave: Special casual leave, child care leaves and maternity and paternity leave provided to women and men employees as per the government rules. Principal is the sanctioning authority of the leave.

Pension: Employees appointed before September 2004 is covered under defined pension scheme and these appointed after that are covered under contributory pension scheme.

File Description	Documents
Paste link for additional information	https://finance.cg.gov.in/vitt_nirdesh/year_wise/pdf_2004/41.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for Teaching and non teaching staff:

At the end of Academic year all the Regular Faculty members and staff submit their Confidential Report Performa to the principal. After that principal evaluation the performance of the entire staff member's and given grading according to their work performance these evaluated Confidential Reports sent to the director of higher education for further evaluation.

The teacher's performance is assessed for:

1. Teachers learning and Evaluation Related activities.
2. Professional Development, co-curricular and Extension Activities.
3. Research and academic contribution.

Evaluation by student: The College collects feedback and Students satisfaction survey (SSS) form. Students on teachers performance at the end of every Academic year for further improvement and implementation.

Students Suggestion Box: is another mechanism to collect information about satisfaction students get from service provided by college staff.

After evaluation of the performance teaching and non-teaching

staff. The principal taking action for improvement.

File Description	Documents
Paste link for additional information	http://gcsarona.in/students_feedback_form_about_Teachers.aspx
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Govt. College Sarona (salhebhata) regularly Conduct internal and external financial audits. Our college is a Government institute is bound to function according to establishment rules, regulations and procedures of state government. Internal audit is Conduct by internal audit committee and External audit is Conduct by Commissioner of Higher Education Chhattisgarh. it has a framed accounting and auditing system. The account maintained by the account department.

The internal audits committee Monitor the expenses and check the cash book, cheque issue Register, DFC (daily fees collection), voucher and bills.

The students tuition fees account, university fees account, janbhagidari account are audited as per government rule and regulation by a chartered accountant.

File Description	Documents
Paste link for additional information	http://gcsarona.in/index.aspx#
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

our college is a government institution and there is a pre-defined purchase and procurement rule and regulation made by state government institution is bound to follow the purchasing guidelines given by higher education department of Chhattisgarh. The principal has all the drawing and Suppressing power.

1. Excellence grant Amalgamated fund: Fees collected from students as the amalgamated fund is utilized in various student[1]centric activities like Sports activities, an annual gathering, magazines and periodicals in library, security measures in college, etc.

2. Departmental associations: Some Department of the college forms departmental associations to organize various academic, cultural, social and other activities. College gives financial support to departments for smooth conduction of programs and students also contribute to some extent.

3. Salary component: The government pays the salary of the faculties. Govt. of Chhattisgarh also gives an order every year to appoint the teachers against vacant posts at the beginning of the session on fixed wages. Sufficient funds are budgeted for effective teaching-learning practices such as organizing seminars for the faculty, departmental seminars guest lectures and training programs. The College caters to the reserved category and financially weaker sections of students in terms of scholarships, which is given by Govt. of Chhattisgarh. College spent part of student fees for providing good campus and basic amenities such as Drinking water, Garden, health check-up, etc

4. Social responsibility: University gives a grant to one unit of NSS operating in the college. It is utilized for various social activities especially in adopted villages during seven days camp.

File Description	Documents
Paste link for additional information	http://gcsarona.in/College.aspx?PageName=Rules%20and%20Regulations&topicid=71
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

we have an internal quality assurance cell (IQAC) which was established on 25/07/2016. IQAC is one of the major policy-making and implementing units in our college. It strives hard to upgrade the college infrastructure and all support facilities to meet the standard of higher education. it assesses and suggests the parameter of quality education. the primary task of the IQAC is to improve the overall performance of the institute

The Main Work of the IQAC:

- To increase and maintain the quality of education.
- Implementation of green practices on campus to maintain an eco-friendly college campus.
- IQAC always encouraged utilizing ICT tools in the teaching-learning process.
- To ensure stakeholders connected with education education namely parents, teachers, staff, and employers. Society in general of its quality and probity.
- To ensure continuous improvement in the entire operations of the institution.
- To develop the quality system for conscious, consistent, and programmed of the institution.
- Review the progress of the syllabi and plan additional classes if needed.
- Arranging extension lectures or quality assurance processes.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal quality assurance cell (IQAC) established on date 25 July 2016 in the college. Since then its focus on improvement of quality is being done by various methods.

For this the institution reviewed its teaching learning process, structures and methodologies of operation and learning outcome at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The institution level mechanism includes:

Systematized student feedback and SSS collection:- The college has different committees for quality assurance like advisory committee, library committee, discipline committee, Internal examination committee etc. These committees work on the improvement of the academic atmosphere and the administration of the college IQAC of the institution has the right to review the performances of different committees. During the last five years, Govt. College Sarona (Salhebhata) has made consistent progress in all the following aspects-

?Faculty strength has increased.

?College applied latest methods for teaching learning i.e. projector, ICT Tools etc.

?Students are learning by experiential methods like study tours, industry visits and research based projects.

?Increased number of college level programs like seminar, webinar etc.

?Making the college complete eco-friendly campus.

?Inculcate responsibility among students by conducting community outreach activities.

?We have initiated to establish a separate departmental laboratory with all facilities of equipment.

File Description	Documents
Paste link for additional information	http://gcsarona.in/photo_gallery.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gcsarona.in/College.aspx?PageName=IQAC%20Downloads&topicid=52
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

our institution is located in rural and tribal backward areas and most of our enrolled students are female. Our institution

is privileged to ensure our female students' education and safety. Our institute has 24-hour CCTV surveillance which bids for female safety. A separate girls' common room has been made for girls' students where they can sit, rest, and have leisure time. The girls' washroom has been installed with a sanitary napkin vending machine and incinerator for providing medical assistance. Cleanliness and hygiene of the girls' common room and washroom are maintained and checked timely. One of the female faculty has been given charge monitoring of the girl's common room.

At the beginning of the session, female faculties took an induction program for girls students to aware them of their rights and safety. During the session, various meetings, functions, and discussion sessions are held in the girls' common room. staff from women and child development, self-help groups are invited for students to update girl students about current issues and solutions related to them. There is a separate female cell including a female harassment cell, female grievance, and counseling cell in the college for not only female students but also concerns teaching and non-teaching staff.

File Description	Documents
Annual gender sensitization action plan	http://gcsarona.in/College.aspx?PageName=Other%20Downloads
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcsarona.in/College.aspx?PageName=Infrastructure&topicid=75

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has its own waste management system. All solid waste like used papers used drawing sheets, and unpacked cartoons is collected by a sweeper and disposed of in a dumping yard allocated by the locality. Dustbins are kept in all classrooms and office rooms including corridors for bits of paper, snacks rapers etc. All green waste dry and wet is collected and dumped in the NADEP Tank located in the botanical garden built by BSc students under the botany council. The litter is recycled and made into manure and used on college premises. Various disposal committees like furniture disposal, library outdated or out-of-syllabus books, recyclable items, etc are built for the disposal of unused or damaged waste items. All committees follow the government procedures for disposal of any waste like collection and inspection of disposable items, open advertisement for sold, and submission of the sold amount in the government account, etc.

Water coming from washrooms and labs is properly plumbed out by PVC pipes and a drainage system. The institute has installed a rainwater harvesting system. However, no biomedical waste was created from the institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://gcsarona.in/College.aspx?PageName=Best%20Practice&topicid=76
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	D. Any 1 of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution's curriculum has a delineated part that comprises various topics on cultural, linguistic, communal socio-economic inclusive environment. Foundation courses in both Hindi language and English language are full of cultural

and linguistic diversity. Our institution timely celebrates national, and regional important days like Yoga Day, and Hindi Divas, satbhavana divas etc to initiate an effort to aware students of their cultural diversity. Our students come mainly from socio-rural backward where intra and inter-relations with society have played a significant role for holistic development of the student. Institute efforts to provide a regionally influenced environment so that students should understand the relevance of issues like the conservation of the environment including local plants and local species, recognition of self-identity in between customs and traditions of their society, and their obliged duty towards society. Celebration of International Yoga Day, plantation week, and Environment Day has become a custom since its establishment. An idol of Goddess Saraswati is placed at the entrance of our institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute aims to develop socio-economic rurally backward students to an intelligent, mature, and responsible citizens of the country. Based on curriculum teaching-learning methods practiced by faculties are not limited to impart only literary knowledge but also to uplift students' morals, ethics, and intellect. Important days like Human Rights Day, Indian constitution day, and Harmony Day are celebrated with great enthusiasm to inspire students toward patriotic obligations.

Awareness towards oneself and society is embedded through various extra-curricular and co-curricular activities where the theme is more or less based on topics related to the constitution and country.

To live in harmony, fulfill the obliged duties of responsible citizens like protecting the environment, cleanliness, conservation, etc are the values our institution pledged to pass on to our students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates all national and international days with great enthusiasm and energy. Our institution celebrates all national and international days with great enthusiasm and energy. We commence the festivities with International Yoga Day on June 21st, followed by Independence Day on August 15th, Hindi Divas on September 14th, Gandhi Jayanti on October 2nd, Indian Constitution Day on November 26th, Human Rights Day on December 10th, Swami Vivekananda's Birth Anniversary on January 12th, Republic Day on January 26th, and Martyrs Day on January

30th. We commemorate all these days every year.

Our staff collaborates with students on these special occasions to organize rallies, oath ceremonies, lectures, speeches, and competitions. We conduct essay writing, debate, painting, poster and collage presentations, rangoli, and other competitions to acquaint students with the importance of national days. As part of our annual NSS Camp, we also play a crucial role in imparting nationalist and societal commitments among students.,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice:- Dhanwantri (Medico-Nutri Garden)

Objectives of the practice:-Our botanical garden Dhanwantri (Medico-Nutri Garden) is a gem of our best practices. The objective behind this is to be aware of local plant species around them with their medicinal values and nutritive value.

The Context:-Recognition of local species to utilize their medicinal and nutritive values.

The Practice:-Acknowledging students about the growing, consumption, and processing of species in the garden.

Evidence of the success-The establishment of the Medico-Nutri Garden has enhanced students' knowledge about the medicinal and nutritive value of local plants.

Problems Encountered and Resources:- Major problems encountered during the implementation of the Medico-Nutri garden are infertility of soil and water scarcity.

1. Title of the Practice - NADEP Tank

2. Objectives of the Practice - The main objective of the use of compost is to reduce the need for mineral fertilizer and reduce the harmful effects of chemicals.

3. The Context - NADEP composting is a natural process by which biomass wastes, soil wastes, and animal wastes are biologically degraded and decomposed into organic - compost.

4. The Practice - Waste management of the college is collected and dumped in the tank and manure collected is used on college premises.

5. Evidence of Success -NADEP tank is very much helpful in waste management. It also promotes minimal use of chemical fertilizers and the use of natural manure.

.6. Problems Encountered and Resources Required:- There is no permanent human resource for the collection of solid waste and watering facility.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The idol of the great philosopher and teacher Swami Vivekananda is called the Statue of Knowledge situated at the entrance of the institute. It is constructed by one of the Alumni in the year. It reflects the idea of the importance of knowledge and discipline in one's life. It is under the supervision of the commerce department. The institution organizes meetings, moral value sessions, and commemorative day celebrations in the small podium around the idol. The statue of knowledge replicates the

ideals of Swami Vivekanand which plays a significant role in the upliftment of morals and values among students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To increase GER by motivating students tonurtureschools in the area.
2. To increase the use of ICT and internet facilities among students.
3. Availability of a sufficient number of books as per enrollment from the college library.
4. Aware students of local and regional-based entrepreneurship.
- 5.Sewing minds of coming generation environmental awareness and conservation.